



# **NQAS 2<sup>nd</sup> Inspection Data Entry Flow**

- **NQAS 2<sup>nd</sup> Inspection will be done by District Unit. It's data entry option is available in district's CM&HO login.**


***Note: NQAS 2<sup>nd</sup> Inspection will be done for those institutes whose 1<sup>st</sup> Inspection was done.***

- All options are same as kayakalp/ NQAS.
  - 1) **Employee Master:** Enter details of employees
  - 2) **Inspection Officer Master:** Select name of institute where inspection was done and create team for inspection.
  - 3) **Fill Assessment:** Download excel file, fill record and Upload **(don't change excel file name)**
  - 4) **Freeze Assessment:** Check uploaded excel sheet before freeze data by click on **PRINT**

# After Successful Login

## Click on NQAS Inspection >> Employee Master

← → ↻ ⓘ Not secure | kayakalpraj.org/NqasDistrict/employeeMasterNqas

 **KAYAKALP** ENGLISH हिंदी CMHO-KOT-RJ@NIC.IN LOGOUT

CMHO-KOT-RJ@NIC.IN > **CREATE EMPLOYEE** CREATE EMPLOYEE / CREATE EMPLOYEE

PEER >

**NQAS INSPECTION** NEW EMPLOYEE MASTER

INSPECTION OFFICE MASTER

ASSESSMENT NEW >

**CREATE EMPLOYEE** REQUIRED

YEAR: 2018-2019 STATE: RAJASTHAN DISTRICT: KOTA DESIGNATION: --SELECT-- NAME: NAME

MOBILE: MOBILE NUMBER EMAIL ID: EMAIL ID REMARK: REMARK

IMAGES: Choose File No file chosen


**SAVE** **CANCEL**

**RESULT**

Select Designation, Enter Name, Mobile No and Email ID


# Click on Inspection Officer Master

← → ↻ Not secure | kayakalpraj.org/NqasDistrict

**KAYAKALP**


CMHO-KOT-RJ@NIC.IN >

PEER >

 NQAS INSPECTION **NEW** ▾

EMPLOYEE MASTER

**INSPECTION OFFICE MASTER**

 ASSESSMENT **NEW** >

## NQAS ASSESSMENT

FROM DISTRICT  
KOTA

FROM HOSPITAL TYPE  
--NONE-- ▾

FROM PCTS NAME  
▾

*Select Institute where NQAS 2<sup>nd</sup> Assessment has been done*

NOTE: ABOVE FIELD IS REQUIRED.

SET CANCEL

Click SET

## CREATE TEAM FOR INSPECTION


YEAR	PROGRAMME	INSPECTION	DATE (DD/MM/YYYY)	INSPECTION BY	INSPECTION OF
2018-2019 ▾	NQAS	INSPECTION 2		DISTRICT	

ADD MORE

DESIGNATION	EMPLOYEE	IMAGES	REMARK
--ALL-- ▾	--NOT AVAILABLE-- ▾	<div>Choose File No file chosen</div>	

# Create Team of NQAS by selecting employees from here

← → ↻ kayakalpraj.org/CreateInspectionTeam

**KAYAKALP**

CHC-FATE-JAAPG >

MASTER SETUP ▾

INSTITUTE MASTER

EMPLOYEE MASTER

INSPECTION OFFICE MASTER

ASSESSMENT >

REPORT >

DESIGNATION	EMPLOYEE	IMAGES	REMARK
--ALL-- ▾	--NOT AVAILABLE-- ▾	<input type="button" value="Choose file"/> No file chosen	<input type="text"/>
--ALL-- ▾	--SELECT-- ▾	<input type="button" value="Choose file"/> No file chosen	<input type="text"/>
--ALL-- ▾	--SELECT-- ▾	<input type="button" value="Choose file"/> No file chosen	<input type="text"/>

ADD MORE


**KAYAKALP INSPECTION RECORD**

S.NO	DISTRICT	INST.NAME	INSPECTION BY	INSPECTION OF	INSPECTION	INSP.TEAM ID	INSP DATE	ACTION
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Click on SUBMIT

# To fill Assessment details Click on **Fill Assessment**

← → ↻ kayakalpraj.org/FillAssessment

 **KAYAKALP** ENGLISH हिंदी CHC-BESW-XHEMC LOGOUT

CHC-BESW-XHEMC > **FILL ASSESSMENT** ASSESSMENT / FILL ASSESSMENT

MASTER SETUP >

**ASSESSMENT** >

**FILL ASSESSMENT**

FREEZE ASSESSMENT

REPORT >

**FILL ASSESSMENT** REQUIRED

YEAR STATE DISTRICT INSTITUTE NAME INSTITUTE TYPE

2018-2019 RAJASTHAN SIKAR BESWA CHC


**INSPECTION LIST**

S.NO	INSPECTION BY	INSPECTION OF	PROGRAMME	INSPECTION TYPE	INSP. DATE	FILL REPORT
1	BESWA	BESWA	KAYAKALP	INTERNAL1	2018-06-21	<a href="#">REPLACE EXCEL</a>

**NQAS LIST**

# Go to NQAS Section

← → ↻ kayakalpraj.org/FillAssessment

 **KAYAKALP**

- CHC-BESW-XHEMC >
- MASTER SETUP >
- ASSESSMENT** ▾
  - FILL ASSESSMENT**
  - FREEZE ASSESSMENT
  - REPORT >

### INSPECTION LIST

S.NO	INSPECTION BY	INSPECTION OF	PROGRAMME	INSPECTION TYPE	INSP. DATE	FILL REPORT
1	BESWA	BESWA	KAYAKALP	INTERNAL1	2018-06-21	<a href="#">REPLACE EXCEL</a>

### NQAS LIST

S.NO	INSPECTION BY	INSPECTION OF	PROGRAMME	INSPECTION TYPE	INSP. DATE	FILL REPORT
1	BESWA	BESWA	NQAS	INSPECTION	2018-06-27	<a href="#">FILL RECORD</a>

**Click Here**

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KAYAKALP

CHC-BESW-XHEMC >

MASTER SETUP >

ASSESSMENT ▾

FILL ASSESSMENT

FREEZE ASSESSMENT

REPORT >

### FILL ASSESSMENT

REQUIRED

YEAR

2018-2019 ▼

STATE

RAJASTHAN

DISTRICT

SIKAR

INSTITUTE NAME

BESWA

INSTITUTE TYPE

CHC

### INSPECTION DETAILS

NOTE: BE CAREFUL TO UPLOAD CHECKLIST

[DOWNLOAD CHECK LIST](#)

INSPECTION OF	INSPECTION BY	PROGRAMME	INSPECTION TYPE	INSPECTION DATE
BESWA	BESWA	NQAS	INSPECTION	2018

### UPLOAD CHECK LIST EXCEL

No file chosen

Click Here to  
download checklist





KAYAKALP

CHC-BESW-XHEMC >

MASTER SETUP >

ASSESSMENT ▾

FILL ASSESSMENT

FREEZE ASSESSMENT

REPORT >

### FILL ASSESSMENT

REQUIRED

YEAR

STATE

DISTRICT

INSTITUTE NAME

INSTITUTE TYPE

2018-2019 ▼

RAJASTHAN

SIKAR

BESWA

CHC

### INSPECTION DETAILS

NOTE: BE CAREFUL TO UPLOAD CHECKLIST

[DOWNLOAD CHECK LIST](#)

INSPECTION OF	INSPECTION BY	PROGRAMME	INSPECTION TYPE	INSPECTION DATE
BESWA	BESWA	NQAS	INSPECTION	27-06-2018

### UPLOAD CHECK LIST EXCEL

Choose file No file chosen

UPLOAD

Checklist will be  
download here (on  
Google Chrome)

# Open downloaded checklist and fill record

CHC, SDH, Satellite Checklist for NQAS (1) - Microsoft Excel

Home Insert Page Layout Formulas Data Review View

Clipboard Font Alignment Number Styles Cells Editing

B17 
$$=(\text{Emergency!B439+OPD!B519+Labour Room!B474+IPD!B458+NBSU!B398+OT!B447+Lab!B329+Radio!B251+Pharmacy!B265+BSU!B237+Aux Ser!B243+Gen Admin!B611})/(\text{Hospital Score})$$

HOSPITAL QUALITY SCORE CARD				
Emergency	NBSU	Operation Theater	Laboratory	
96.38888889	100	100	100	
OPD	Hospital Score		Radiology	
100	99.65147453		100	
Labour Room			Pharmacy & Store	
100			100	
IPD	Auxiliary	General/Admin	Blood Storage Unit	
100	100	100	100	
HOSPITAL QUALITY SCORE CARD				
AREA OF CONCERN WISE				
Service Provision	Patient Rights	Inputs	Support Services	
83%	100%	100%	100%	

Ready Hospital Score Emergency OPD Labour Room IPD NBSU OT Lab Radio Pharmacy BSU Aux Ser Gen Admin

# Feed values

CHC, SDH, Satellite Checklist for NQAS (1) - Microsoft Excel

Home Insert Page Layout Formulas Data Review View

Clipboard Font Alignment Number Styles Cells Editing

D6 0

Reference No.	Measurable Element	Checkpoint	Compliance	Assessment Method	Means of Verification	Remarks
<b>National Quality Assurance Standards for CHC</b>						
<b>Checklist for Accident &amp; Emergency</b>						<b>1</b>
<b>Area of Concern - A Service Provision</b>						
<b>Standard A1. Facility Provides Curative Services</b>						
ME A1.1.	The facility provides General Medicine services	Facility for managing medical emergency cases	0	SI/OB	Dengue Haemorrhagic fever, Cerebral Malaria, Poisoning, Snake Bite, Congestive Heart Failure, Pneumonia, Acute Respiratory conditions, Status Epilepticus, Status Asthmaticus, Acute Gastroenteritis, Severe drug reactions.	
ME A1.2.	The facility provides General Surgery services	Availability of Emergency Management of acute Surgical Condition	0 1 2	OB	RTA, Lacerated wound, foreign body in Ear/nose, Acute Abdomen Pain, Strangulated Hernia, Pyocele, Renal Colic & Fracture	
ME A1.3.	The facility provides Obstetrics & Gynaecology Services	Availability of Emergency Obstetrics & Gynaecology	0	SI/OB	APH, PPH, Eclampsia, Obstructed Labour, Septic	

Hospital Score Emergency OPD Labour Room IPD NBSU OT Lab Radio Pharmacy BSU Aux Ser Gen Admin

Ready 100%

- SAVE excel file after successfully data entry.
- Please make sure
  - DON'T CHANGE EXCEL FILE NAME**

# Upload file by selecting Here

**KAYAKALP**

**FILL ASSESSMENT**

YEAR: 2018-2019 | STATE: RAJASTHAN | DISTRICT: SIKAR | INSTITUTE NAME: BESWA | INSTITUTE TYPE: CHC

**INSPECTION DETAILS**

**NOTE: BE CAREFUL TO UPLOAD CHECKLIST** [DOWNLOAD CHECK LIST](#)

INSPECTION OF	INSPECTION BY	PROGRAMME	INSPECTION TYPE	INSPECTION DATE
BESWA	BESWA	NQAS	INSPECTION	27-06-2018


**UPLOAD CHECK LIST EXCEL**

No file chosen

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# File name will show after successfully upload

← → ↻ ⓘ Not secure | kayakalpraj.org/FillAssessment/SetFillAnswerNqas/2

**KAYAKALP**

CHC-BESW-XHEMC >

MASTER SETUP >

**ASSESSMENT** ▾

FILL ASSESSMENT

FREEZE ASSESSMENT

REPORT >

**FILL ASSESSMENT**

REQUIRED

YEAR  
2018-2019

STATE  
RAJASTHAN

DISTRICT  
SIKAR

INSTITUTE NAME  
BESWA

INSTITUTE TYPE  
CHC

**INSPECTION DETAILS**

**NOTE: BE CAREFUL TO UPLOAD CHECKLIST** [DOWNLOAD CHECK LIST](#)

INSPECTION OF	INSPECTION BY	PROGRAMME	INSPECTION TYPE	INSPECTION DATE
BESWA	BESWA	NQAS	INSPECTION	27-06-2018

**UPLOAD CHECK LIST EXCEL**  


Choose file CHC, SDH, S... NQAS.xlsx

UPLOAD

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# Click on Upload

← → ↻ ⓘ Not secure | kayakalpraj.org/FillAssessment/SetFillAnswerNqas/2

**KAYAKALP**

CHC-BESW-XHEMC >

MASTER SETUP >

**ASSESSMENT** ▾

FILL ASSESSMENT

FREEZE ASSESSMENT

REPORT >

**FILL ASSESSMENT**  
YEAR  
2018-2019

kayakalpraj.org says  
Are you sure to Upload Excel?

OK Cancel

**REQUIRED**  
INSTITUTE TYPE  
CHC

**INSPECTION DETAILS**

**NOTE: BE CAREFUL TO UPLOAD CHECKLIST**

INSPECTION OF	INSPECTION BY	PROGRAMME	INSPECTION TYPE	INSPECTION DATE
BESWA	BESWA	NQAS	INSPECTION	27-06-2018

**UPLOAD CHECK LIST EXCEL**  
Choose file CHC, SDH, S... NQAS.xlsx  
**UPLOAD**

Confirm by  
click on OK

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KAYAKALP



ENGLISH

हिंदी



SUCCESSFULLY  
UPLOAD EXCEL

✕ OUT

ASSESSMENT / FILL ASSESSMENT

This caption will  
appear

👤 CHC-BESW-XHEMC >

👤 MASTER SETUP >

📝 ASSESSMENT ▾

FILL ASSESSMENT

FREEZE ASSESSMENT

📄 REPORT >

## FILL ASSESSMENT

### FILL ASSESSMENT

REQUIRED

YEAR

2018-2019 ▼

STATE

RAJASTHAN

DISTRICT

SIKAR

INSTITUTE NAME

BESWA

INSTITUTE TYPE

CHC

### INSPECTION LIST


S.NO	INSPECTION BY	INSPECTION OF	PROGRAMME	INSPECTION TYPE	INSP. DATE	FILL REPORT
1	BESWA	BESWA	KAYAKALP	INTERNAL1	2018-06-21	RECORD FREEZED

### NQAS LIST



# Go To Freeze Assessment

← → ↻ kayakalpraj.org/FillAssessment/AssessmentFreeze

 **KAYAKALP** ENGLISH हिंदी CHC-BESW-XHEMC LOGOUT

CHC-BESW-XHEMC > **FREEZE ASSESSMENT** ASSESSMENT / FREEZE ASSESSMENT

MASTER SETUP >

**ASSESSMENT** >

FILL ASSESSMENT

**FREEZE ASSESSMENT**

REPORT >

**FREEZE ASSESSMENT** REQUIRED

YEAR STATE DISTRICT INSTITUTE NAME INSTITUTE TYPE

2018-2019 RAJASTHAN SIKAR BESWA CHC

**RESULT**

S.NO	INSPECTION BY	INSPECTION OF	PROGRAMME	INSPECTION TYPE	INSP. DATE	PRINT	FILL REPORT
1	BESWA	BESWA	KAYAKALP	INTERNAL1	2018-06-21	<a href="#">PRINT</a>	<a href="#">RECORD FREEZED</a>

**NQAS RESULT**



KAYAKALP

👤 CHC-BESW-XHEMC >

👤 MASTER SETUP >

📝 **ASSESSMENT** ▾

FILL ASSESSMENT

**FREEZE ASSESSMENT**

📅 REPORT >

## RESULT

S.NO	INSPECTION BY	INSPECTION OF	PROGRAMME	INSPECTION TYPE	INSP. DATE	PRINT	FILL REPORT
1	BESWA	BESWA	KAYAKALP	INTERNAL	2018-06-21	<a href="#">PRINT</a>	<a href="#">RECORD FREEZED</a>

Click to Print  
and View  
Record

## NQAS RESULT

S.NO	INSPECTION BY	INSPECTION OF	PROGRAMME	INSPECTION TYPE	INSP. DATE	PRINT	FILE	FILL REPORT
1	BESWA	BESWA	NQAS	INSPECTION	2018-06-27	<a href="#">PRINT</a>	<a href="#">DOWNLOAD</a>	<a href="#">CLICK TO FREEZE</a>

# This screen will appear. Check your result


← → ↻ kayakalpraj.org/FillAssessment/nqasPrintAssessmentPage/2 ☆ ⋮

HOSPITAL QUALITY SCORE CARD			
Emergency	NBSU	Operation Theater	Laboratory
100	100.00000	100.00000	100.00000
OPD	Hospital Score		Radiology
100.00000	100.00000		100.00000
Labour Room			Pharmacy & Store
100.00000			100.00000
IPD	Auxiliary	General/Admin	Blood Storage Unit
100.00000	100.00000	100.00000	100.00000

HOSPITAL QUALITY SCORE CARD			
AREA OF CONCERN WISE			
Service Provision	Patient Rights	Institute	Support Services


# If result found OK then Click to freeze

← → × kayakalpraj.org/FillAssessment/AssessmentFreeze

 **KAYAKALP**


CHC-BESW-XHEMC >

MASTER SETUP >

 **ASSESSMENT** >

FILL ASSESSMENT

**FREEZE ASSESSMENT**

 REPORT >

## RESULT

S.NO	INSPECTION BY	INSPECTION OF	PROGRAMME	INSPECTION TYPE	INSP. DATE	PRINT	FILL REPORT
1	BESWA	BESWA	KAYAKALP	INTERNAL1	2018-06-21	<a href="#">PRINT</a>	<a href="#">RECORD FROZEN</a>


## NQAS RESULT

S.NO	INSPECTION BY	INSPECTION OF	PROGRAMME	INSPECTION TYPE	INSP. DATE	PRINT	FILE	FILL REPORT
1	BESWA	BESWA	NQAS	INSPECTION	2018-06-27	<a href="#">PRINT</a>	<a href="#">DOWNLOAD</a>	<a href="#">CLICK TO FREEZE</a>

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# Record Freezed

← → ↻ kayakalpraj.org/FillAssessment/AssessmentFreeze

**KAYAKALP**

CHC-BESW-XHEMC >

MASTER SETUP >

**ASSESSMENT** ▾

FILL ASSESSMENT

**FREEZE ASSESSMENT**

REPORT >

### RESULT

S.NO	INSPECTION BY	INSPECTION OF	PROGRAMME	INSPECTION TYPE	INSP. DATE	PRINT	FILL REPORT
1	BESWA	BESWA	KAYAKALP	INTERNAL1	2018-06-21	<a href="#">PRINT</a>	<a href="#">RECORD FREEZED</a>

### NQAS RESULT

S.NO	INSPECTION BY	INSPECTION OF	PROGRAMME	INSPECTION TYPE	INSP. DATE	PRINT	FILE	FILL REPORT
1	BESWA	BESWA	NQAS	INSPECTION	2018-06-27	<a href="#">PRINT</a>	<a href="#">DOWNLOAD</a>	<a href="#">RECORD FREEZED</a>

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Thank you!

